An Output Style for the History Faculty at Oxford

The Faculty of History at Oxford University and the Local History department in Continuing Education specify the way references should be cited in written work. This specification is not matched by any of the output styles provided as standard with *EndNote*.

A student has created an *EndNote* output style which goes some way towards providing the required citation style: 01 Oxford-Author Title EPvariant.ens . This is available for others to download and use.

These are the steps:

1. Discover where your copy of *EndNote* stores custom styles: choose **Edit|Preferences** (or **EndNote|Preferences** if using the Mac version) and choose the **Folder Locations** category; make a note of the folder location given for Styles

2. Download a copy of 01 Oxford-Author Title EPvariant.ens to any convenient location on your computer

3. Copy the file to your custom styles folder found in step 1

4. When choosing an output style, choose **Select Another Style** or **Browse** and select 01 Oxford-Author Title EPvariant

EP offers this file to colleagues on the basis that this is her best effort but may not be exactly what you require for your own work. You should check its behaviour in your own documents, and confirm with your supervisor that this is as required.

She adds: "It copes with footnotes and creates a single bibliography at the end. The citation [template] is blank so that if you create a citation in the text, it doesn't show up. This is useful if you want to add a lot of books that you haven't cited but which you want to appear in the bibliography. I haven't altered it to cope with separate bibliographies."

Note that it is possible for *EndNote* to assign references into several bibliographies, such as for Primary Sources and Secondary Sources. This is covered in the course "EndNote: Citations and Bibliographies"

Learn more about customising output styles and more, in the following taught courses in the IT Learning Programme:

> EndNote: An introduction

> EndNote: Citations and Bibliographies