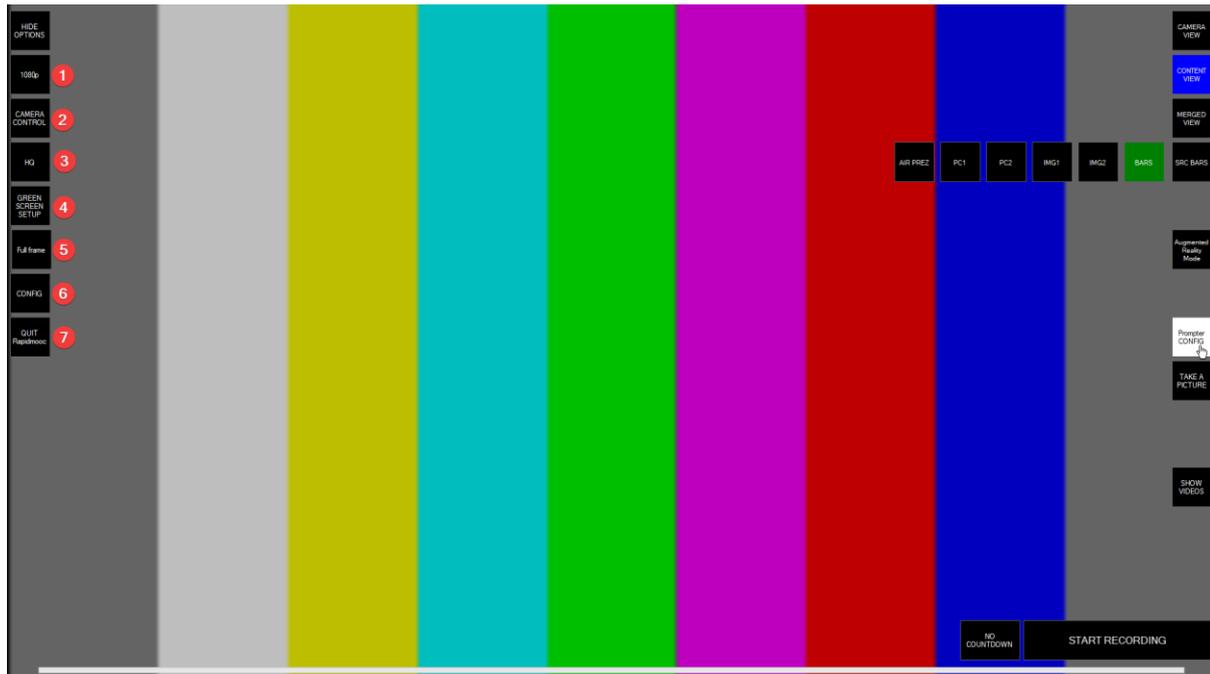




# RapidMooc Interface Guide

Options / Set up _____	2
Recording _____	3
Recording Source Options _____	4
Copy recorded videos to USB _____	5
Setting up Teleprompter / Autocue _____	6
Prompter codes _____	6

# Options / Set up



1. Choose video resolution – 1080p recommended (720p for smaller video size)
2. Choose the angle and zoom level of the Camera



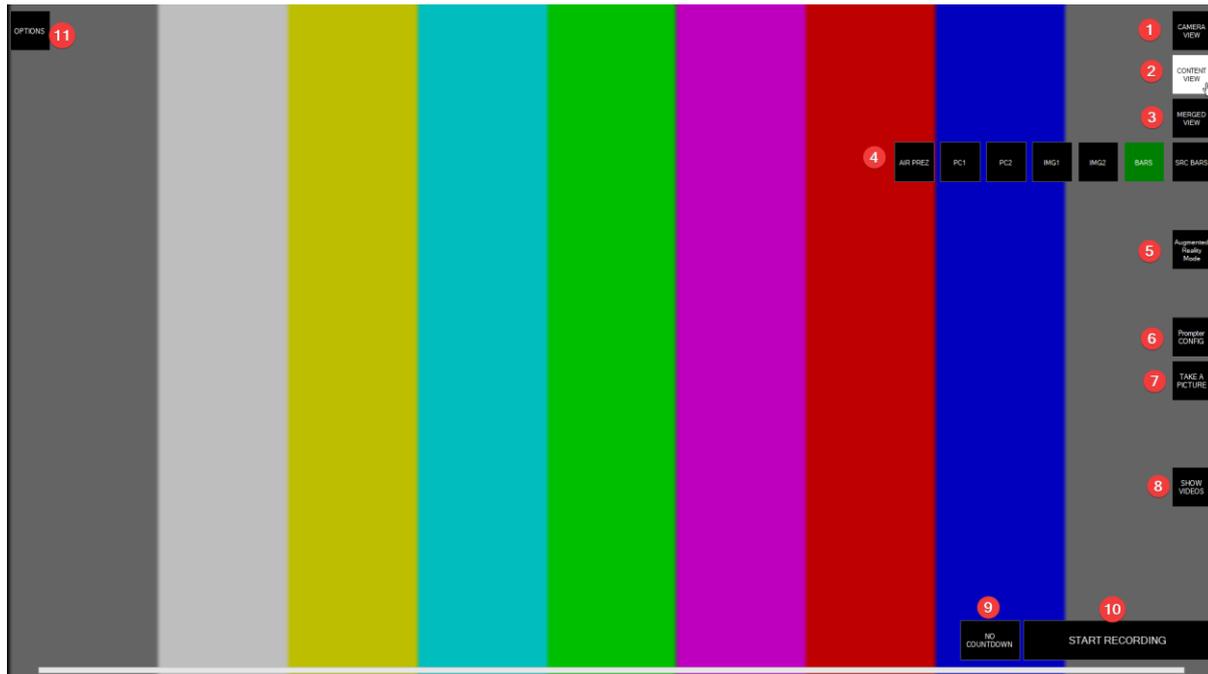
3. Choose video quality – HQ recommended – choose SQ for lower file size
4. Adjust Green Screen projection – this is to adjust how you blend into a PowerPoint. The sliders are set at a typical useful value but may have to be adjusted for individual needs.



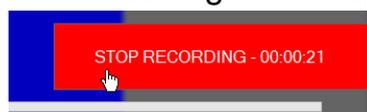
**Note:** Keep Gain and Y Suppress Values near each other.

5. Change how much of the background is blended – useful for smaller Green Screens
6. Open Configuration (only in admin accounts)
7. Close down RapidMooC – whole unit will power down but needs to be turned off using the button in the back.

# Recording

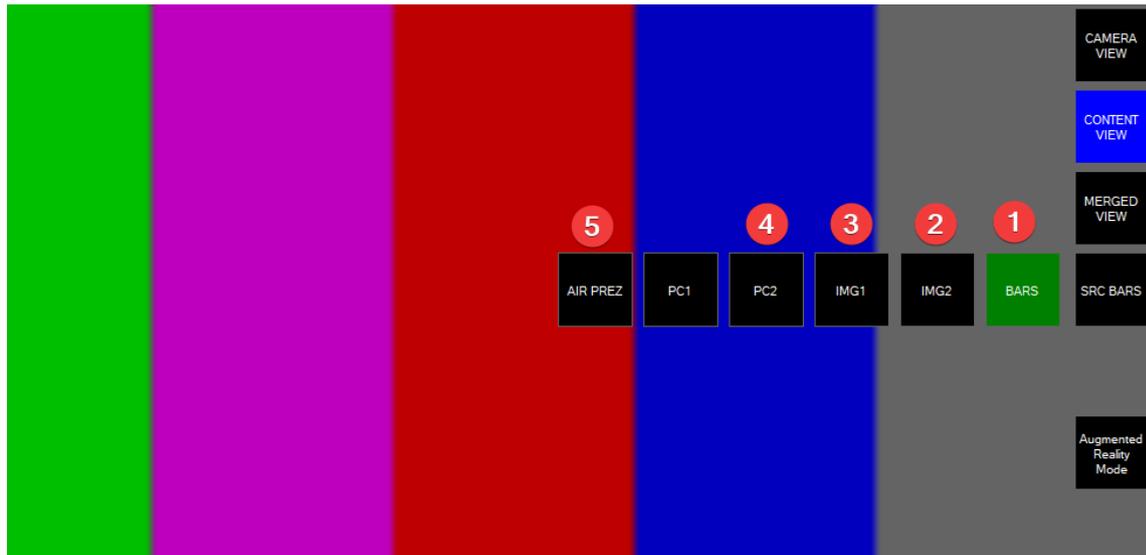


1. See what the Camera sees – useful for testing camera state
2. See only content being send to RapidMooc as background without the camera – useful for testing quality of green screen set up or when recording without a presenter on the screen (e.g. screen recordings)
3. Blending background and camera using green screen – Most common use
4. Choose source for background (see below for more details)
5. Use this if your PowerPoint has a green background. Useful when you want to combine real background with overlays. E.g. when recording in an outside room.
6. Set up teleprompter / autocue (see below for more)
7. Take a picture – use RapidMooc as a photobooth
8. Show recorded videos and copy to USB key
9. Set up timer countdown before recording
10. Start recording (when Countdown timer is set, recording starts at the end. Press again to stop recording).



11. Expand /collapse options menu

## Recording Source Options

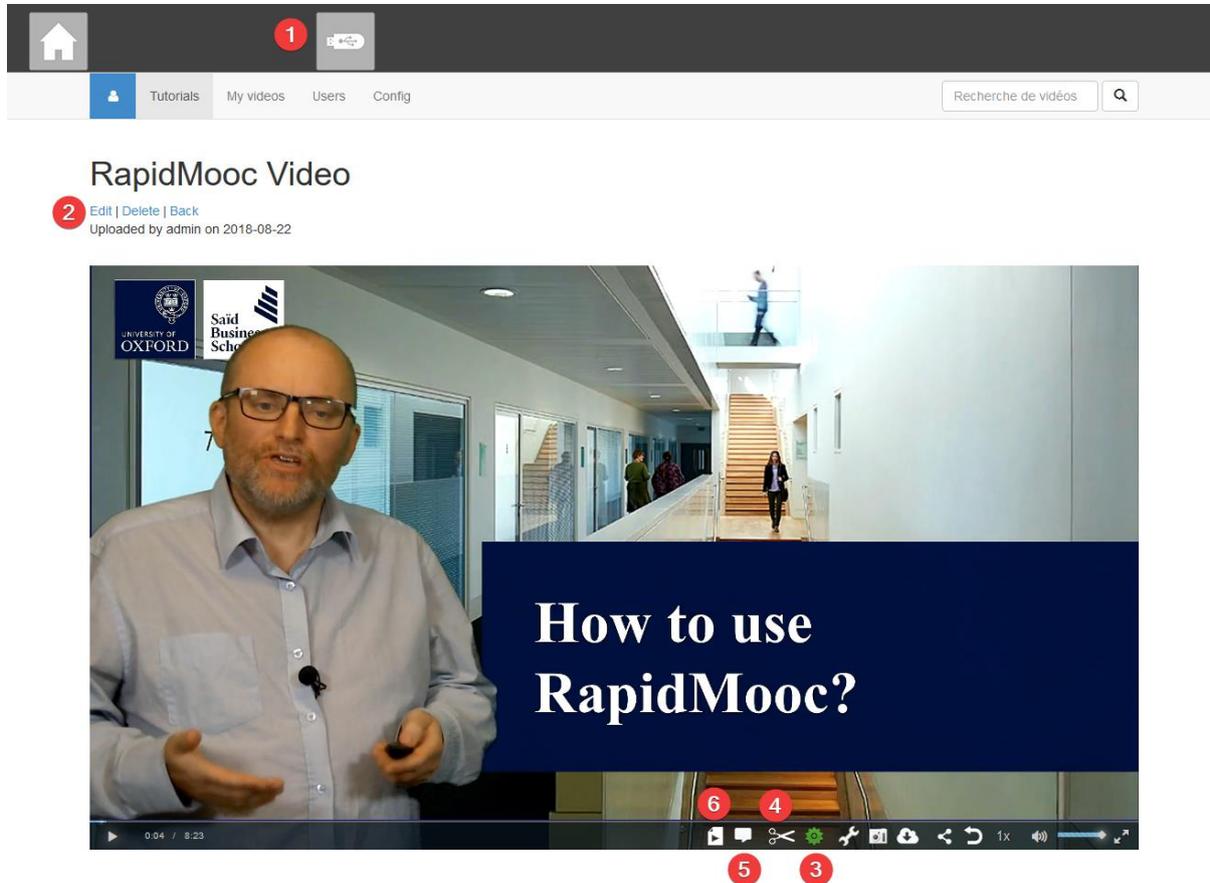


1. Bars – useful for testing colour blending
2. Static image background (choose and double click on background then choose image in Pictures folder)
3. Static image – possible to switch between 2 pictures
4. PC connected to the RapidMooC unit through the attached cable – do not duplicate screen but choose Extend instead (Winkey – P)
5. Wireless connected device (needs to be connected to local Wifi – SBS Conf recommended) - connect to SBSRAPIDMOOC
  - a. iPhone/iPad or Mac Laptop – Use sreen mirroring
  - b. Android device – Use Cast screen function – if this does not work, install free AirServer app
  - c. Windows laptop (Win 10 on selected devices – experimental) – choose Connect (Winkey-K)

# Copy recorded videos to USB

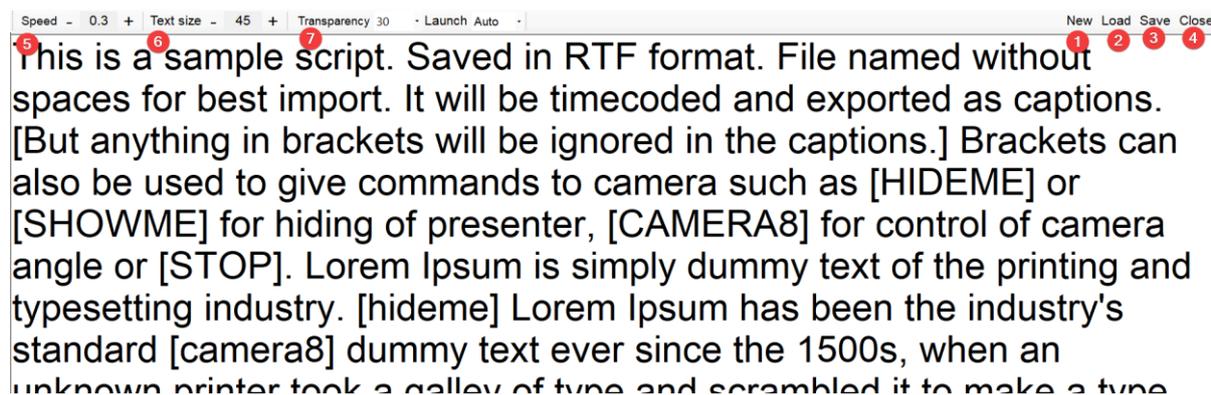
**Note:** Plug in USB key to the side of the unit first.

Click on SHOW VIDEOS and then click on the video you want to copy to get to this interface:



1. Click to copy to USB key **Note:** USB key must be inserted to the side of the unit prior to opening this page. If you forget, return to My Videos and navigate back to the page.
2. Edit the name of the video and/or delete it
3. Opening editing options
4. Trim parts of the video – select with Yellow Sliders and click on blank tiles to choose parts of video you want to keep **Note:** New video is created and old video remains
5. Create captions or edit captions created from the Prompter text
6. Add intro/outro to your video **Note:** Creates new video file.

## Setting up Teleprompter / Autocue



1. Start new prompter script by typing in this screen
2. Load existing text – **Note:** It must be in RTF format
3. Save new script or changes to existing script
4. Close this window – text left in the window will become available to launch during recording
5. Adjust speed of scrolling 0.3 – 0.6 is most comfortable for people
6. Adjust the text size
7. Adjust the level of transparency of the Prompter window



8. Launch options:
  - a. Auto – Prompter will start when Start Record button is pushed
  - b. Manual – Prompter has to be launched manually

## Prompter codes

You can also use [ ] for codes to control the camera and stop the recording.

[stop]	Stops recording – put at least 2 enters before this.
[showme]	Hides the camera view and only shows the background/powerpoint.
[hideme]	Shows the camera view again.
[camera1]	Changes camera position and/or zoom to a preset.
[camera2]	This is quite abrupt and it is recommended that the code is surrounded by [hideme] and [showme]
....	
[camera8]	

The script will serve as the foundation for a caption / subtitle file. Anything you put in [ ] will be ignored from the subtitles but it will show up in autocue.