Abbreviated Journal Names

Journal Names in Full or Abbreviated

In some disciplines, it is usual to give journal names in abbreviated form. An output style, such as for example Vancouver, can substitute the abbreviation in the citation and bibliography.

On the other hand, the references in your library may contain a mixture of full journal names and abbreviations, depending on the data downloaded from various online databases. If full journal names are needed, the output style may substitute them.

Output Style for Managing Abbreviated Journal Names

The **Journal Names** category of the output style specifies whether the journal name should appear in full, or abbreviated, or whether the saved data should be used without replacing.



Figure 1 Output Style Specifies the Journal Name Format

Abbreviations Available with EndNote

The *EndNote* software includes lists of the full names and various customary abbreviations of many well-known academic journals, and these can be substituted as appropriate.

ull Journal	Abbreviation 1	Abbreviation 2	Abbre 🔺	
Abysses. Musee Oceanographiqu	Abysses	Abysses		New Term
Academia. Estonian Academy of	Acad. Est. Acad. Sci.	Acad Est Acad Sci		-
Academic Medicine	Acad. Med.	Acad Med		Edit Term,,
Academic Questions	Academic Questions	Academic Questions		
Academic Radiology	Acad. Radiol.	Acad Radiol		Delete Term
carologia	Acarologia	Acarologia		
ccademia	Accademia	Accademia		Insert Term
ccademie e Biblioteche d'Italia	ABI			
Accident Analysis & Prevention	Accid, Anal, Prev.	Accid Anal Prev		
CIAR proceedings	ACIAR Proc.	ACIAR Proc	_	
crocephalus	Acrocephalus	Acrocephalus		
			•	

Figure 2 Journals with Their Abbreviated Forms

Managing the Term List of Journal Names

The list of journal names is stored as one of *EndNote's* term lists. They can be individually edited, added to and corrected. The list is found using **Tools|Open Term Lists|Journals Term List**.

If you suspect that your term list contains a mixture of incorrect and incomplete journal names and abbreviations, it may make sense to delete the present list and import a fresh set.

Some lists are provided with the *EndNote* software at a location similar to C:\Program Files\EndNote\Term Lists, with a separate file for each field of work. So the appropriate list (such as Economics, Humanities or Medical) can be imported.

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Showing 328 of 328 references.	

Figure 3 Importing a List of Journal Names With Abbreviations

Exercises

Note: You can download the files mentioned here in the course pack for the course "Referencing: EndNote - Designing citations and bibliographies". Visit the ITLC Portfolio at <u>http://portfolio.it.ox.ac.uk</u> and search using terms such as "endnote designing citations course pack".

Exercise 1 Journal Name term list

- Find or edit a reference to contain an abbreviated journal name
- Preview the reference
- EndNote may display the full journal name
- Explore how this is managed by the output style
- Import a fresh set of journal names and abbreviations

Task 1

Work in the labwork.enl library in EndNote

Task 2	Step 1
Work on a copy of the APA 6th style	In <i>EndNote</i> , ensure that the Style box is set to APA 6th
	Step 2
	Choose Edit Output Styles Edit "APA 6th"
	Step 3
	In the Style Editor, Save As " 01 APA 6th Copy "
Task 3	Step 1
Notice how some references contain an abbreviated name for the journal	View the reference for O'Donnell, 1989 in <i>EndNote's</i> Preview panel
	Step 2
However, the journal name appears in full in the formatted hibliography	The Journal is given here in abbreviated form, as Clin Radiol
formatted bibliography	Step 3
	APA 6^{th} is a style which requires journal names in full
	Check that the copy output style 01APA 6th Copy (or your equivalent) is applied in the <i>EndNote</i> Preview panel
	Step 4
	View O'Donnell, 1989 in the Preview tab
	Notice that in the preview the journal name is shown in full (provided this journal is included in the term list: see below)
	The Preview illustrates the way this reference would appear in a formatted bibliography, given this output style

Task 4	Step 1	
Open the output style APA 6 th (or your copy) and notice the setting for Journal Names	Choose Edit Output Styles Edit "01APA 6th Copy" (or your choice of a style for editing)	
	Step 2	
	Choose the Journal Names category	
	Step 3 Notice the setting for the journal name format	
	This setting controls the way that the journal name should appear (in full or abbreviated) in a citation and/or bibliography	
	Step 4 Change this setting if preferred	
	Close the Style Editor	
Task 5 Change the journal names setting, and examine the effect on your document	Step 1 Confirm that your document has this copy of the style applied	
	Step 2 Update the citations	
	Step 3 Examine the citations and bibliography, and check how the journal names are presented	
Task 6 Look at the Journals term list	Step 1 Choose Tools Open Term Lists Journals Term List	
	Step 2	
	Look at the journal names included here	
	You may need to stretch the dialog to make it wide enough to look at the alternative abbreviations	
Task 7 Update the Journals term list with more journal names and their abbreviations	Step 1 Choose Tools Open Term Lists Journals Term List	
	Step 2 Select all existing journal names in the white list box and delete them	
	Step 3 On the Lists tab, click Import List	
	Step 4 Browse to the folder where the term lists are saved	
	This may be a location similar to C:\Program Files\EndNote X7\Terms Lists	
	Step 5 Select the Medical term list and import it	

Step 6
Import another term list that is related to your own work
These journal names and abbreviations will be used to format your citations and bibliographies